



ENGLISH HOMESTAY SERVICES

P O Box 7675, Ongar, CM5 9YZ, England
 Telephone : +44 (0)1277 363 582 Fax : +44 (0)1277 365 062
 Email: info@englishhomestaysservices.com

ACCOMMODATION REQUEST FORM - LONDON 2007

Student Details :			
Family Name			First Names
Age	Male / Female	Nationality	
Address			
Do you : (please circle)			
Smoke ?	Yes / No		
Have any allergies ? Please list them			
Have any special dietary requirements ? Please list them			
Accommodation Details :			
Date from (dd/mm/yy) and Estimated time of arrival			Date to (dd/mmyy)
What type of accommodation do you require ? (please tick)			
Self Catering	Bed & Breakfast	Half Board	Full Board
Airport Transfers If you require an airport transfer to your host family, please complete the following details :			
Arrival Date	Flight Arrival Time	Flight Number	
Airport of arrival : (please tick)			
Gatwick	Heathrow	Luton	Stansted

Prices per person per week* Valid 1/1/2007 to 23/12/2007	Standard Single	Standard Sharing ***	Executive** Single (Zones 1 and 2)	Executive** Sharing*** (Zones 1 and 2)
Self Catering	£ 105	£ 95	-	-
Bed & Breakfast	£ 115	£105	FROM £ 140	FROM £ 130
Half Board	£ 130	£115	FROM £ 165	FROM £ 150
Full Board	£ 155	£140	FROM £ 185	FROM £ 170

*Each additional night is charged at the weekly rate divided by 7.

** Executive rooms **may** have en-suite facilities. Price may increase depending on availability.

*** Sharing rate only applies when two people are coming together (i.e. as friends) and are sharing a room. Each person sharing must complete this form.

Zones 1 and 2 refer to the inner London zones as defined by the London Underground train network.

Airport Transfer Prices : £80 from Gatwick, Heathrow, Luton or Stansted. Each additional passenger in car £7.50

TERMS AND CONDITIONS

- A **non-returnable deposit of £50** per person is to be sent with this application form together with a one-off **Accommodation Finding Fee of £30**. We will then return the accommodation address and an invoice for the balance of the fees. This balance should be received by English Homestay Services 21 days prior to arrival.
- Rent is payable in full to EHS at the time of booking, if booking is made within 14 days of arrival.
- A minimum of one weeks notice must be given if you wish to change accommodation or one weeks charges may be paid in lieu of notice.
- In cases of failure to notify EHS of cancellation one weeks homestay will be charged plus any airport transfer costs.
- Deposits for accommodation and any other payments may be made by cheque or Bank Transfer drawn on a UK Bank in pounds sterling in favour of Mr P&G Barnes t/a English Homestay Services. Bank details are as follows : Abbey, PO Box 10102, 21 Prescott Street, London E1 8TN. Account Number 424-883-92. Sort Code 09-06-66. Swift abbygb2L. IBAN GB09 ABBY 0906 6642 4883 92 **ANY BANK CHARGES WE INCUR MUST BE PAID BY THE CLIENT** - Charges are normally an additional £5 per bank transfer. Payments may also be made by **credit/debit card** in pounds sterling (see attached form).
- Reasonable behaviour is expected of guests. Any damages or breakages caused by guests must be paid for.
- English Homestay Services acts in good faith and will not be held responsible for the acts / defaults caused by third parties.

I enclose :
 Accommodation Deposit £
 Finding Fee £
 Transfer Fee £
 TOTAL : £

I have read, understood and accept the above conditions :

Signed :

Date :



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FOR CREDIT CARD PAYMENTS

We accept the following credit/debit cards:

PAYMENTS BY CREDIT CARD WILL INCUR AN ADDITIONAL 1.5% OF THE TOTAL INVOICE AMOUNT

**MASTERCARD
SWITCH / MAESTRO
VISA
VISA ELECTRON
SWITCH
SOLO
JCB**

Please complete the details below:

Credit/Debit Card Number: _____

Valid From: ____/____ Expiry Date: ____/____

Issue No. (Switch only): _____

Cardholder's Name (Please print): _____

Cardholder's Address: _____

Tel. No.: _____ Fax No.: _____

Cardholder's Signature: _____